

OVER HADDON VILLAGE HALL

MANAGEMENT COMMITTEE

Minutes of Special meeting to receive:

PDNPA Planning approval re: purchase of land to rear of Village Hall

Presentations from: a) Steve Rushall, KBI Ltd and b) Tom Gamble, Hags SMP

Monday 10th November 2014, 8pm at Over Haddon Village Hall

APOLOGIES: Received from Martin Chresta, Shirley Swaap, Helen Head, Christine Chresta, Roger Truscott.

IN ATTENDANCE : Pat Thurlby, Keith Renshaw, Dick Foxon, Trish Renshaw, Steve Miller, Jen Foxon, Jill Beckett, Rita Furr, Marian Ambler, Deniz Onac (sub-committee).

Pat Thurlby took the chair and asked Dick Foxon to introduce the guests, Steve Rushall of KBI Ltd and Tom Gamble of HagsSMP Ltd. It was agreed that both guests would make their presentations, answer any questions and then leave the meeting.

1. Steve Rushall of KBI Ltd explained the capabilities of the surfacing proposed for the car park extension, including a demonstration of its porosity. The estimated cost being £6528 inc VAT.
2. DO asked about the ability to withstand scouring/scuffing. SR advised that the mix intended would have a minimum 2year guarantee (max 7years dependent on location and agreed on "sign over") and could withstand loads of up to 80 tons. SR confirmed that the material was hand laid and not rolled.

JF asked if the density of the material would affect its porosity. SR advised not significantly and that the nature of the mixture allowed expansion and contraction that avoided frost/icing damage.

JF asked how long the area would be out of action. SR suggested around 7 days, the material curing within 48hours.

TR asked about effect of weather conditions on laying the material. SR advised they would not operate in very wet weather or below 4 degrees C.

SM asked about the tolerances mentioned in the Terms & Conditions. SR advised these were "generic" and would not be an issue on our site.

DF asked about lead times to begin work. SR advised that these were currently 4-6 weeks but KBI would liaise with HagsSMP for a start date.

Members thanked Steve for his attendance and presentation. He then left the meeting.

3. Tom Gamble of HagsSMP gave a screen presentation of the proposed Phase 1 installation of the play/recreation equipment. The estimated cost being £26,001.52 inc VAT. TG advised the guarantees attaching to each item of equipment and suggested regular checks and maintenance. A maintenance schedule would be included in the handover process.
4. DO/RF suggested that the timber "trim trail" items be replaced with more durable/maintenance free materials. TG agreed to investigate and cost. DO/RF suggested that the eco-mulch area be extended to cover a larger area, particularly around the "trim trail" items. TG agreed to investigate and cost. JF asked if Phase 2 would be hindered by the installation of Phase 1. TG advised that he had visited the site with his contracts manager and there were no logistical issues that would cause them concern. DF asked if details of an ongoing maintenance programme was available. TG agreed to investigate and advise. A general discussion was had about the size and materials proposed for the petanque court. TG advised he would check and advise. DF raised the issue of signage and a discussion ensued. It was agreed that OHVHMC insurers should be consulted. TG advised that HagsSMP could provide signs on request. **ACTION DF** SM enquired whether the project would be notifiable for building control purposes. TG advised that the Phase 1 project would take c2 weeks to complete, so would not be notifiable. The earliest start date at present would be January 2015. In conclusion TG confirmed that he would revise the quote as indicated above and return this, hopefully, in time for OHVHMC meeting on 17/11/2014. Members thanked Steve for his attendance and presentation. He then left the meeting.
5. The secretary then advised members that PDNPA planning approval had been received for the "play area" and car park extension. This was conditional of no use after 7pm from October to April, and after 9pm for the remainder of the year. Members reluctantly accepted these conditions.

The chair thanked everyone for their attendance

The meeting closed at 10.00pm.