**Minutes of Committee Meeting held at Over**

**Haddon Village Hall on Monday 22nd October at 7.30**

**ACTION**

1.DF/BA

2. All

3. HH

4.CJ

5. JB

6. MC

7.CJ

**Present: (signed list attached)**

Helen Head; Bill Parke; Jen Foxon; Jill Beckett; Roger Truscott; Trish Renshaw; Zena Hawley; Caroline Jones; Dick Foxon

**Apologies:** Christine Chresta; Martin Chresta;

**Declarations of Interest:** None

**Minutes of meeting(s) dated:**

**11/9/2018** – Management Committee. These were accepted as a true and accurate record and signed by the Chair. Proposed: Jen Foxon; Seconded: Zena Hawley

**Matters arising from Minutes dated:11/9/18**

1) The signage for the isolators has been done.

2) The basic DBS check has been done, but an enhanced one for Bernie Almond is still needed. 1

3) Photovoltaics and hazard tape have been attended to. The hazard tape can be applied next time the stage is erected.

4) Plant room tidying c/f to November 2

5) See under Maintenance report.

6) See under Maintenance report.

7) A meeting held on 19/9/18 progressed arrangements.

8) Trish Renshaw had spoken to Marian Ambler but no-one had volunteered, so TR offered to be the representative for the Book Club.

9) Helen Head had twice tried to contact Ruth Brown but had had no response. She will try again 3

10) Caroline Jones has put our policies on the website. A review date is to be added.4

11) It was decided that an organic weedkiller is to be purchased 5

12) Caroline Jones has contacted Helena Stubbs and is awaiting a response.

13) The Loler lift inspection c/f 6

14) See under Calendar of Events.

15) See under Calendar of Events.

16) The village show photographs have been added to the website.

17) The cheques have been drawn up and sent out.

18) See under Reports.

19) Adding a History Group page to the website c/f 7

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**Treasurer’s Report**

* The EOn income and usage figures had previously been circulated to members, and it was pointed out that the latest feed-in payment was excellent as a result of the long, hot summer. ‘Make it Cheaper’ had suggested that EDF may be a better bet for our next electricity contract, but it was suggested that EOn may be prepared to match the rates offered. Dick Foxon to investigate 8

**ACTION**

8. DF

9. DF/HH

10. DF/BP

11. MC

12. Social sub-committee

* The Income and Expenditure statement for the financial year to date, and a detailed transactional activity breakdown from the date of the last report had already been circulated to members. These were approved by the committee and signed off by the Chair. Proposed: Roger Truscott; Seconded: Jill Beckett
* The balances at NatWest as at 16/10/18 were a) current a/c: £2,082.12 and b) reserve a/c: £20,045.24
* Cascade Water Systems had replaced the boiler at a cost of £236.40, but it had to be returned twice because it didn’t work. There was also a significant scratch on it, which was not there previously. A report has been sent to their management.
* The lockable cabinets have arrived, so there is £154 to pay to the Parish Council. An email will be sent to the clerk to say thank you. 9
* Bill Parke had expressed an interest in taking on the role of Treasurer. His offer was accepted unanimously. Proposed: Dick Foxon; Seconded: Jen Foxon. Dick will work with him over the transfer before the next meeting. 10

**Maintenance Report (In absentia)**

Martin Chresta had emailed his report to members.

* Two quotes had been obtained to deal with the loose paving stones, and the crack in the supporting wall. Since these did not cover the same ground, it was decided that further consideration of the matter was needed. Geoff Sheldon to be consulted as the original installer of the wall.
* Graf had been consulted over the grey water pump. They are initially to send a new capacitor which could be fitted in-house. c/f 11

**Bookings Report**

The latest spreadsheet had been circulated to members. The application for a bar for the harvest supper and the Wassailing was approved.

**Digital and Website Report**

Caroline Jones said that it had been a busy month, with reports on the village show, the film club, and the poppy making. Facebook traffic was up by 28%, with several new likes, and it was agreed that a digital culture was gradually developing.

**Admin and Compliance Report** including -

**Correspondence and E-Mails**

SENT OUT:

RECEIVED: 3/10/18 – ‘Fit for the Future’ Village and Community Halls conference – RAD (already sent to members)

15/10/18 – NVCH Network bulletin 11 (inc. Village Halls week) – (already sent to members) Social sub-committee to consider 12

**Social Sub-Committee Report**

* The talk by Christine Gregory on Brown Hares in Derbyshire had been well attended and very well received.

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* The poppy making weekend was thought to have been an excellent occasion, with many participants. It is hoped that there will be over 600 poppies, to be put in place on the war memorial and in the church, on the morning of 3/10/18.

**ACTION**

13. CJ

14.JF

**Calendar of Events for Organisation**

3/11/18 - Bonfire and Fireworks. Martin Chresta reported that Tim O’Neal will be in charge of fireworks, assisted by Ben Hendry. Andrew Bunting and Neil Mycock will collect materials to build the bonfire. Diane and Anna will cover First Aid. Alice has confirmed they will offer plastic glasses to anyone wanting to watch from outside the pub.

11/11/18 – Remembrance Day. After the service at the war memorial at 10.45, there will be an open invitation to coffee and cake in the church, where there will be a display featuring silhouettes, memorabilia, citations on each of those mentioned on the memorial, poetry etc. This will then be transferred to the village hall for 6pm. A beacon will be lit at 7 in the adjacent field, the church bell will be rung, and then there will be a free showing of ‘Journey’s End’. Zena Hawley has a list of volunteer helpers.

1/12/18 – Pat’s Big Quiz. Caroline Jones will prepare posters. Snacks are to be available. 13

**Debriefs**

See under Social sub-committee

**Other Reports:**

* **Well Dressing**

Cheques for £200 each were delivered to Village Aid, RSPCA Sheffield, Ashgate Hospice and RAF Veterans. All have written back and thanked us. The accounts look healthy. RHS Chatsworth have invited us to a meeting about future dressings – the email has been passed to Tricia Gillies.

* **Village Show**

At a meeting of the sub-committee it was decided that more help is needed on the Saturday morning to relieve pressure on those taking entries. It was also decided to offer the opportunity for entries to be brought on the Friday evening

* **St. Anne’s representative**

The new time of 3pm for the Harvest Festival seems to have been welcomed, as the congregation was larger than it has been for 10 years. 3 large boxes of food were taken to the food bank in Buxton.

* **Indoor Bowls**

This seems to be growing in popularity, as two more new members have joined.

* **Parish Council**

No report**.**

* **Friends of St Anne’s**

After an inspection by Health and Safety Officers, it has been pointed out that several gravestones need to be made safe.

The AGM will be held on 8/11/18

* **Film Club**

The last film – ‘The Guernsey Literary and Potato Peel Pie Society’ – proved very popular, with an audience of 24.

* **Book Club**

No report

* **Coffee Morning**

There have been no new attendees. Posters will be put up to try to encourage participation 14

* **Table Tennis**

This is doing well, and numbers have increased.

* **History Group**

The group is flourishing. The talk by the archivist from Derbyshire Record Office was informative and well attended. **3**

There has been considerable research into the history of the mediaeval hall which is shown on old maps of Over Haddon, including a dig by Time Travellers, the Sheffield based Archaeology group. A geophysical survey of the site has been proposed.

**ACTION**

15.JF

16.ZH

Additional insurance has been taken out to cover activities which take place away from the village hall.

**Any Other Business**

* It was decided to carry forward repeated consideration of NCVO Governance Code until next year.
* Jen Foxon will draw up a list of the necessary procedures for opening/closing the hall, and bring to the next meeting a list of dates when help is needed 15
* Zena Hawley suggested that we should investigate the production of a marketing leaflet for the hall. 16
* It was suggested that reports should be circulated by the Friday before the meeting, at the latest, and that they should be in bullet points rather than continuous narrative.
* The social sub-committee will meet on 31/10/18

**The Chair thanked members for their attendance .**

**The meeting closed at 9.40**

**Date of Next Meeting : Monday 19th November 2018 at 7.30**

**NB.** Would you like any subjects to be included on the Agenda for the next meeting? If so,

Please let Zena know, preferably 10 days before, if possible.

**C/C:**

**Helen Head Martin Chresta Christine Chresta Jen Foxon Dick Foxon Trish Renshaw**

**Zena Hawley Caroline Jones Roger Truscott Jill Beckett Bill Parke**

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